

Advertisement No. AMDTF/Accountant/2/2025-26

April 1, 2026

ADVERTISEMENT FOR ENGAGEMENT OF EXECUTIVE ACCOUNTANT ON CONTRACT BASIS

About Company:

Advanced Materials (Defence) Testing Foundation a Joint Venture Company of Mishra Dhatu Nigam Limited; Hindustan Aeronautics Limited; Bharat Dynamics Limited; Yantra India Limited; and PTC Industries Limited. The Objective of Company is to set-up a Mechanical & Materials Testing Facility at Lucknow Node of Uttar Pradesh Defence Industrial Corridor under Defence Testing Infrastructure Scheme promulgated by Ministry of Defence.

Details of Advertisement:

Advanced Materials (Defence) Testing Foundation (AMDTF) invites applications from eligible candidates **for the post of Executive Accountant on fixed term contract basis.**

Sl.No.	Post Name	Type	Tenure	Consolidated Pay (per month)	No. of Posts	Upper age limit as on date of Advertisement
1.	Executive Accountant	Fixed Term Contract	Two (2) years	Rs. 30,000 Less Statutory deduction as applicable	One (1)	30 years

• Minimum Qualification:

B.Com from a recognized university with intermediate pass in (CA or CMA).

• Relevant Experience:

Minimum experience of one (1) year in accounting, finance and Audit role is expected in any Body Corporate, Firm, Company (Public or Private), Govt. Organisation etc. (articleship training would also be considered for suitable candidates). Having experience of more than one (1) year would be preferred.

General Conditions:

1. Only Indian nationals may apply.
2. Age, qualification & experience stipulated above should be as on April 1, 2026.
3. Management reserves the right to restrict / increase the number of posts & alter the eligibility criteria. Management reserves the right to devise its own selection criteria.
4. The cut-off date for all requisite parameters is April 1, 2026.
5. Candidates will be treated as debarred ab-initio at any stage of the recruitment process in case they do not fulfil essential eligibility criteria.

6. AMDTF reserves the right to cancel the advertisement and / or the selection process there under without assigning any reasons.
7. Decision of AMDTF's Management regarding selection will be final. Further, AMDTF Management reserves the right to fill up or otherwise, any or all the notified posts and also to fill up future vacancies, if any, from the valid panel of selected candidates as per the rules of the company.
8. Decision of AMDTF's Management regarding selection will be final.
9. Selection process for the shortlisted candidates, based on initial screening of applications will be through interview.
10. Date, Time and Venue of the Selection Process will be intimated to the shortlisted / eligible candidates through E-mail/AMDTF's Website viz. <https://amdtf.in/> only. Candidates called for Selection Process are required to bring the certificates (original and one set of attested photocopies) in proof of Qualification, Age, Experience. Candidates will not be paid any TA/DA for attending interviews.
11. Appearance of the shortlisted candidates for interview is provisional and it does not entitle them any claim for the post.
12. Corrigendum, if any, related to this advertisement shall be given only on our website <https://amdtf.in/>
13. Copies of all relevant documents pertaining to qualification (SSC certificate, B.Com degree consolidated mark sheets, CA or CMA inter pass marksheet, etc.) clearly establishing the requisite qualification are to be mandatorily enclosed by the candidates at the time of sending application through e-mail along with other documents at career@amdtf.in
14. Candidates have to enclose all the relevant documents pertaining to date of birth proof (SSC certificate), qualification, experience along with the duly filled-in application form. Experience certificates should invariably contain the details of service, work experience & time period. **Incomplete applications in any respect will be summarily rejected.**
15. To establish your work experience, enclose appointment letters, joining report, confirmation letters, increment letters, extension letters, promotion letters, latest salary slips, experience certificates etc. where the date of joining and relieving (as per applicability), can be distinctly established. **Applications without supporting documents and applications in which requisite eligibility criteria cannot be distinctly established will not be considered and will be summarily rejected.**
16. Before applying, the candidates should satisfy themselves regarding eligibility criteria desired for the post.

17. Necessary information regarding the Selection Process will be hosted on career's page of AMDTF's website from time to time. Candidates are requested to visit the website from time to time.
18. Selected candidates may be posted anywhere in India as per Company's requirement. AMDTF's Management reserves the right for the same.
19. Pre-employment medical fitness certificate will have to be submitted by the provisionally selected candidate, failing which the candidature of provisionally selected candidate shall not be considered.
20. In case of any contradiction/anomaly/discrepancy in subject matter printed in respective English and Hindi Advertisements, the content printed in English advertisement will be considered as final and binding.
21. The Post is on contract basis only and do not provide claim for permanent absorption.
22. Any dispute (Any dispute(s) or difference(s) whatsoever arises under or out of or in connection with this advertisement, or in respect of any defined legal relationship associated therewith or derived there from, shall be resolved/settled amicably, through mutual negotiation; failing which the differences shall be resolved by way of arbitration in accordance with the India International Arbitration Centre (IIAC) Arbitration Rules 1996. The authority to appoint the arbitrator(s) shall be the India International Arbitration Centre (IIAC) and will provide administrative services in accordance with India International Arbitration Centre (IIAC) Arbitration Rules 1996. The seat of arbitration shall be India. The language of the arbitration proceeding shall be English. The place of arbitration proceedings shall be Lucknow, India.

How to apply:

1. Interested and eligible candidates can visit AMDTF's website URL <https://amdtf.in/> -> **careers** and then read carefully the eligibility criteria and the instructions to apply mentioned in the advertisement.
2. Interested candidates may apply in the prescribed format (application format is available <https://amdtf.in/career/>)
3. **Read the advertisement carefully before applying. The duly filled-in signed application form along with copies of all relevant documents (in pdf) should be sent through e-mail at career@amdtf.in on or before April 8, 2026 candidates to ensure that maximum e-mail size does not exceed 10 mb and Company would not be responsible for e-mail bouncing back due to any reason. DO NOT SEND HARD COPIES OF APPLICATIONS BY ANY MEANS.**
4. Candidates are required to possess a valid e-mail ID and contact number, which is to be entered in the application form so that intimation regarding selection process can be sent. AMDTF will not be responsible for bouncing of e-mail sent to the candidates.

ADVANCED MATERIALS (DEFENCE) TESTING FOUNDATION

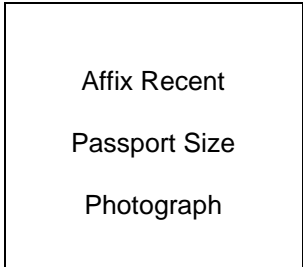
(A joint Venture of MIDHANI, HAL, BDL, YIL & PTC Industries)

Regd. Office: NH-25 A Sarai Sahjadi Bani, Lucknow – 226401 .

APPLICATION FOR THE POST OF – Executive Accountant

ADVT. NO. – Advertisement No. AMDTF/Accountant/2/2025-26

(ALL PARTICULARS ARE TO BE FILLED IN BLOCK / CAPITAL LETTERS ONLY)



1. SURNAME : _____

NAME : _____

2. ADDRESS : _____

(For correspondence)

STATE : _____ PIN : _____

3. CONTACT NO. : A) _____ B) _____

4. FATHER'S NAME: _____

5. MOTHER'S NAME: _____

6. DATE OF BIRTH: DATE MONTH YEAR

(AS PER SSC/10TH CLASS CERTIFICATE)

7. AGE AS ON YEARS MONTHS

8. GENDER : M / F

9. MARITAL STATUS: _____

10. NATIONALITY: _____

11. STATE OF DOMICILE : _____

Contd...(1/3)

17. EDUCATIONAL QUALIFICATION: (ANY COURSE PRESENTLY CONTINUING IS ALSO TO BE INDICATED)

NAME OF THE COURSE & SPECIALIZATION	NAME OF THE BOARD / UNIVERSITY	DURATION OF THE COURSE	WHETHER COMPLETED / CONTINUING	MONTH & YEAR OF PASSING (MM/YYYY)	% OF MARKS / CGPA

18. EXPERIENCE DETAILS*:

SL. NO.	NAME OF THE ORGANISATION (NAME & ADDRESS)	CENTRAL GOVT./ STATE GOVT./ PSU/ AUTONOMOUS BODY/ PRIVATE & TYPE OF EMPLOYMENT (REGULAR/ CONTRACT)	DESIGNATION	FROM (DD/MM/YYYY) & TO (DD/MM/YYYY)	NO. OF YEARS OF EXPERIENCE (YEAR/ MONTH/ DAYS)	GROSS SALARY (PER MONTH) & PAY SCALE (WHEREVER APPLICABLE)	IN SERVICE / REASON FOR LEAVING
TOTAL EXPERIENCE				(YEAR/ MONTH/ DAYS)			

*Note: May use additional sheet(s), if required.

19. VALID EMAIL ID _____

20. WHETHER YOU HAVE ANY RELATIVES IN AMDTF: Y / N

IF YES, NAME OF THE RELATIVE: _____

STAFF NO. _____ RELATIONSHIP: _____

21. CV ENCLOSED: Y / N

22. DOCUMENTS ENUMERATED IN CHECKLIST ENCLOSED: Y/N

Contd...(2/3)

:3:

DECLARATION

I do hereby certify that the above information furnished by me is correct to the best of my knowledge & belief and no information has been suppressed. In case any information is found to be incorrect or incomplete, my candidature shall be cancelled at any stage of selection or thereafter and I will have no claim for appointment in AMDTF.

PLACE:

DATE:

SIGNATURE OF THE APPLICANT

Checklist of documents which is supposed to be enclosed at the time of submission of application

(This checklist is for reference and not exhaustive in nature)

Sl.No.	Description of document	Enclosed (Yes/No)	Remarks
1.	Self-attested SSC Certificate		
2.	Self-attested Consolidated marksheet for B.Com along with degree certificate and/or any other higher qualification.		
3.	CA or CMA inter pass marksheet/certificate		
4.	To establish your work experience, enclose appointment letters, joining report, confirmation letters, increment letters, extension letters, promotion letters, latest salary slips, experience certificates etc. where the date of joining and relieving (as per applicability), can be distinctly established.		

Note: Applications without supporting documents and applications in which requisite eligibility criteria cannot be distinctly established will not be considered and will be summarily rejected.

SIGNATURE OF THE APPLICANT